



Assist - Therapeutic Care Services & Objective (CR.000016)

Aim: This course is designed to provide new Therapeutic Care staff with the skills required to search and record child placement movements and look up client information in Assist, as well as a brief overview of the Electronic Document Records Management System, Objective.

Target group:

- New departmental staff working in Therapeutic Care that need to record and update client information on Assist & Objective.

Learning Outcomes:

- Search in Assist to find client information
- Navigate around relevant Therapeutic Care screens in Assist
- Record the placement movements of a child
- Understand Assist and Objective integration
- Understand the basic functions in Objective

Training for



Staff (Therapeutic Care)

Structure:

- Home page navigation.
- Searching by House and Name.
- Child Placement History.
- Viewing Client and Case Management Information.
- Accessing a child's Residential Placement File.
- Using Objective to search for documents.
- Saving documents and email to Therapeutic Placement Files.

Facilitators:

The Applications Training Team facilitate this training program at the Learning & Development Centre, four times per semester during the induction training period for new TCS recruits.

Registration

Registration is co-ordinated directly with L&D during the induction of new staff, via Therapeutic Care and Support Services.

